

Government of the people's Republic of Bangladesh  
Ministry of Posts, Telecommunications & Information Technology  
**Information and Communication Technology Division**  
ICT Tower, Agargaon, Dhaka  
Personnel Service Section  
www.ictd.gov.bd

No. 56.00.0000.015.25.020.16-417

Date: 10 May, 2016

To : Chief Accounts Officer  
Information & Communication Technology Division (ICTD)  
CGA Bhaban, Segun Bagicha, Dhaka.

**Subject: Sanction to participate the study tour on Business Process Management/Online Outsourcing, Employment in BPO Sectors and IT Industry Promotion in Philippines during 11-18 May, 2016.**

Dear Sir,

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials to participate the study tour on Business Process Management/Online Outsourcing, Employment in BPO Sectors and IT Industry Promotion in Philippines during 11-18 May, 2016 under the following terms and conditions:

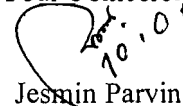
Sl.	Name	Designation
1.	Mr. Abul Kalam Shamsuddin	Director (Joint Secretary), The Prime Minister's Office
2.	Maliha Nargis	Additional Director General (Joint Secretary), Department of Information and Communication Technology
3.	Dr. Md. Maynul Hoque Anshary	Deputy Secretary, Finance Division
4.	Mohammad Borhanul Haque	Deputy Chief, Socio Economic Infrastructure Division, Ministry of Planning
5.	Mst. Maksuda Begum	Chief Accounts Officer, Ministry of Science and Information & Communication Technology (ICT)
6.	Poly Kar	Assistant Director, Implementation Monitoring and Evaluation Division

**Terms and conditions:**

1. During this tour they will be treated as on duty.
2. All expenses in this connection will be borne by the Learning and Earning Development Project, Information and Communication Technology Division.
3. They will leave for Philippines on 10 May, 2016 or on nearer possible date and will return to Dhaka on 19 May, 2016 or on nearer possible date.
4. They will draw their pay and allowances in local currency during the aforesaid period.

02. This sanction has the approval of competent authority.

Your's sincerely



Jesmin Parvin

Senior Assistant Secretary

Phone: 02-55006857 (off.)

E-mail: jesmin.parvin@ictd.gov.bd

Copy for information and necessary action (Not according to seniority):

1. H. E. Ambassador, Embassy of Philippines in Bangladesh.
2. Principal Secretary, The Prime Minister's Office, Tejgaon, Dhaka.
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Senior Secretary, Finance Division, Bangladesh Secretariat, Dhaka.
5. Secretary, Planning Division, Sher-E-Bangla Nagar, Dhaka.
6. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
7. Secretary, Implementation Monitoring and Evaluation Division, Sher-E-Bangla Nagar, Dhaka.
8. Chief, Socio Economic Infrastructure Division, Ministry of Planning.
9. Controller General of Accounts (CGA) of Bangladesh, Office of the Controller General of Accounts.
10. H. E. Ambassador, Embassy of the People's Republic of Bangladesh, Manila, Philippines (By Bag).
11. Additional Secretary (All), Information & Communication Technology Division, Agargaon, Dhaka.
12. Executive Director, Bangladesh Computer Council, Agargaon, Dhaka.
13. Managing Director, Bangladesh Hi-Tech Park Authority, BCC Bhaban, Agargaon, Dhaka.
14. Director General, Department of Information & Communication Technology, Agargaon, Dhaka.
15. Controller, Office of the Controller of the Certifying Authorities (CCA), BCC Bhaban, Agargaon, Dhaka.
16. DG, Consular Wing, Ministry of Foreign Affairs, Segunbagicha, Dhaka [Attested Photocopy of concern note sheet is enclosed for issuing Note Verbal in favour of the said officials].
17. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
- ✓ 18. Senior System Analyst, Information & Communication Technology Division, Agargaon, Dhaka (With Request to publish this GO on ICT Division's website).
19. Director, Civil Aviation, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.
20. PS to Hon'ble State Minister, ICT Division, MoPT&IT, Agargaon, Dhaka.
21. PS to Secretary, ICT Division, MoPT&IT, Agargaon, Dhaka.
22. Immigration Officer, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.
23. Mr./Ms. ....

*Handwritten signature and date: 10.05.16*

Jesmin Parvin  
Senior Assistant Secretary